

**MUNICIPAL DISTRICT OF MACKENZIE NO. 23  
REGULAR COUNCIL MEETING**

**Wednesday, November 23, 2005  
10:00 a.m.**

**Council Chambers Fort Vermilion, Alberta**

**PRESENT:** Bill Neufeld Reeve  
Walter Sarapuk Deputy Reeve  
Peter Braun Councillor  
John W. Driedger Councillor  
Ed Froese Councillor  
Willy Neudorf Councillor  
Greg Newman Councillor  
Jim Thompson Councillor  
Lisa Wardley Councillor

**ABSENT:** Stuart Watson Councillor

**ALSO PRESENT:** Ray Coad Chief Administrative Officer  
Christine Woodward Executive Assistant  
Youlia Whittelton Director of Corporate Services  
John Klassen Utilities Supervisor  
Brenda Wiebe Roads Supervisor  
Eva Schmidt Planning Supervisor  
Paul Driedger Director of Emergency & Enforcement Services

And members of the public

**Minutes of the Regular Council meeting for the Municipal District of Mackenzie No. 23 held on Wednesday, November 23, 2005 in Council Chambers, Fort Vermilion, Alberta.**

**CALL TO ORDER: 1. a) Call to Order**

Reeve Neufeld called the meeting to order at 10:00 a.m.

**ADOPTION OF AGENDA: 2. a) Adoption of Agenda**

**MOVED** by Councillor Thompson

That the agenda be adopted as presented with the addition of:

12 b) Negotiations Hay-Zama Complex

12 c) NAIT

9 c) Peace Officers College Support - High Level Request

9 d) Snow Plough Operations

## **CARRIED**

Reeve Neufeld invited the delegates to present their information in advance of other agenda items.

## **DELEGATIONS**

### **5. a) Ron Arnason & Jim Uhl Resource Road Program**

Ron Arnason, Husky Energy District Manager, described the Resource Road Program (RRP) as it might be accessed in order to pave a 6km stretch of gravel road that leads from a highway to the Husky main plant in Rainbow Lake.

Under RRP, the applicant municipality is encouraged to provide 25% of the funding required and to acquire contribution of 25% from the private sector. Maintenance of the road was discussed, and operations were questioned.

Jim Uhl, Regional Manager of Stewart, Weir & Co, Surveyors, indicated that the deadline for grant applications is November 30, 2005. Draft agreements have been prepared for other areas, and a sample will be available for Council.

Director of Corporate Services, Youlia Whittleton, stated that this project has not been factored into the 2006 budget, and that a general road tax could not be put into effect. Capital maintenance in the future would be a budgetary consideration.

Reeve Neufeld thanked the delegates and they withdrew from the meeting.

### **5. b) Jeff Anderson, Derrick Downey, & Rob Popowich Zama City Fire Smart Planning**

Reeve Neufeld welcomed Derrick Downey, Wildlife Prevention Officer, Jeff Anderson, RPFT Wildlife Technologist both of the Upper Hay Wildlife Management Area and Robert Popowich, RFP, Senior Area Forester Upper Hay Area, to the table at 10:17 a.m. Mr. Anderson ran a powerful video which clearly showed the reality and destructive impact of forest fires.

Mr. Downey listed the 2003 FireStorm Recommendations that came out of B.C., and indicated that adopting Fire Smart and making local emergency plans mandatory is their goal, as Zama City and Rainbow Lake are considered high-risk areas. The program vision, goals and objectives were explained, with the prime objective being no fire starts at all, although preventing lightening strikes is outside of human control. Reducing the threat

around those communities is a key strategy, as is ensuring ongoing funding to fight those that do occur.

The REACH system is used in the disaster plan, as outlined briefly by Director of Emergency Services, Paul Driedger. This system will automatically call out to all telephones in the event of a disaster like a forest fire, which will be of extreme importance in Zama, where local radio broadcast is unavailable.

Reeve Neufeld thanked Mr. Anderson, Mr. Downey and Mr. Popowich for their presentation.

The Fire Smart plan will be brought forward in the 2006 budget.

#### **5. c) Safety Codes Permits**

Joe Peters, John Weibe, George Peters, Wayne Allen of Safety Codes Council, and Douwe Aardema, Partnership Advisor, Safety Services - Municipal Affairs Public Safety Division, were introduced at 11:10 a.m.

On the October 26, 2005 meeting Council requested that the issue of camp permits be brought back with more information. Both development permits and safety codes permits are mandatory for oil, gas and logging camps.

Planning Supervisor Schmidt reviewed current procedures, options and requirements as listed in the Council package material.

Mr. Aardema responded with a description of mandatory permits, exceptions and compliance relate to safety. Council questioned various aspects and regulations including the 28 day permit rule, and Mr. Aardema replied per Alberta Municipal Affairs Public Safety Division regulations.

Mr. Peters described his experience in setting up camp and compliance issues; in view of the 90 day window for the industry, any permit and inspection delays are of financial consequence.

Director Of Planning & Emergency Services Driedger pointed out the difficulty in accessing the qualified installers that are required to issue the camp permits.

CAO Coad suggested the possibility that the MD can apply for a specific level of accreditation, for example limiting that to Part 3, small commercial and residential (single family) buildings.

Mr. Allen spoke about the Camp Committee Forum which is active in addressing issues faced by the camps, but on which there sits no representative from this region. Liability is of great consideration during inspections in order to ensure safety and compliance.

**ADOPTION OF THE  
PREVIOUS MINUTES:**

**3. a) Minutes of the October 26, 2005 Organizational Meeting**

Council reviewed the minutes of the previous meeting.

**MOTION 05-606**

**MOVED** by Councillor Newman

That the minutes of the October 26, 2005 Annual Organizational Meeting be adopted as amended.

**CARRIED**

**3. b) Minutes of the October 26, 2005 Council Meeting**

Council reviewed the minutes of the previous meeting.

**MOTION 05-607**

**MOVED** by Councillor Dreidger

That the minutes of the October 26, 2005 Regular Council Meeting be adopted as amended.

**CARRIED**

**3. c) Minutes of the November 8, 2005 Public Hearing**

Council reviewed the minutes of the previous meeting.

**MOTION 05-608**

**MOVED** by Councillor Braun

That the minutes of the November 8, 2005 Public Hearing be adopted as amended.

**CARRIED**

**3. d) Minutes of the November 9, 2005 Budget Meeting**

Council reviewed the minutes of the previous meeting.

**MOTION 05-609**

**MOVED** by Councillor Neudorf

That the minutes of the November 9, 2005 Budget Meeting be adopted as presented.

**CARRIED**

**BUSINESS ARISING:**

**4. a) Bylaw 522/05 – General Fee Schedule**

At the May 25, 2005 Council meeting, council requested that the Fee Schedule Bylaw be reviewed. Director Whittleton reviewed the fees and changes to the schedule. It was agreed that non-profit groups should not be charged for a meeting room and that the Board Room be available for all community groups.

The sanding unit and truck/operator was recognized as important, and not to be removed from the fee schedule.

Amendments include adjustment of the development permit fees (from \$50 to \$25 and from \$150 to \$50), to add Winter Driveway Maintenance Flag \$20 each, and to include the fee for sanding unit/sand with an operator and the fee for Weed Eater.

**MOTION 05-610**

Bylaw 522/05  
General Fee Schedule  
First Reading

**MOVED** by Councillor Neudorf

That first reading be given to amended Bylaw 522/05, being a bylaw to establish a fee schedule for services.

**CARRIED**

**MOTION 05-611**

Bylaw 522/05  
Second Reading

**MOVED** by Councillor Newman

That second reading be given to Bylaw 522/05, being a bylaw to establish a fee schedule for services.

**CARRIED**

**MOTION 05-612**

Bylaw 522/05  
Consideration of  
Third Reading

**MOVED** by Councillor Wardley

That consideration be given to proceed to third reading of Bylaw 522/05, being a bylaw to establish a fee schedule for services.

**CARRIED**

**MOTION 05-613**

Bylaw 522/05  
Third Reading

**MOVED** by Councillor Braun

That third reading be given to Bylaw 522/05 being a bylaw to establish a fee schedule for services.

**CARRIED**

**4. b) Bylaw 530/05 – Municipal Planning Commission**

Council reviewed terms of reference for Municipal Planning Commission as presented by Planning Supervisor Schmidt.

**MOTION 05-614**

Municipal Planning Commission  
Bylaw 530/05  
First Reading

**MOVED** by Councillor Wardley

That first reading be given to Bylaw 530/05, establishing a Municipal Planning Commission for the Municipal District of Mackenzie, as amended.

**CARRIED**

**4. c) Gravel Reject Fines**

At the September 13, 2005 Council meeting Council requested that options for gravel reject fines be presented. There are various reasons why reject should not be made available for sale.

**MOTION 05-615**

**MOVED** by Councillor Wardley

That the gravel reject fines report be accepted for information.

**CARRIED**

**MOTION 05-616**

Safety Codes Permits

**MOVED** by Councillor Froese

That the Municipal District of Mackenzie remain an accredited municipality but enter into an agreement with an accredited Safety Codes Agency to take care of the permitting.

**CARRIED**

**PUBLIC HEARINGS:**

**6. a)** There were no items under this heading.

**COUNCIL  
COMMITTEE & CAO  
REPORTS:**

**7. a) Council Committee Reports**

**Deputy Reeve Sarapuk** described the REDI Steering Committee, Land Use Planning Committee

**Councillor Driedger** attended Workshop on insurance liability, budget meetings, AAMD&C, NAIT, Hwy 88 and Mackenzie Regional Governance Forum meetings

**Councillor Neudorf** discussed AAMD&C, Hay-Zama Committee meeting

**Councillor Wardley** spoke about AB Transport and Environment meetings

**Councillor Thompson** described the Ft Vermilion Area Structure Plan meeting

**Councillor Newman** talked about the AAMD&C, NAIT meeting

**Councillor Braun** went to Rec Board meeting, AAMD&C, La Crete meeting, Mackenzie Regional Governance Forum

**Councillor Froese** told of the AAMD&C,

**Reeve Neufeld** reported on the Hwy 88 meeting, DCI meeting at AAMD&C, Mackenzie Regional Governance Forum

**MOTION 05-617**

**MOVED** by Councillor Newman

That the reports be accepted as information.

**CARRIED**

**7. b) CAO Report**

Council considered the CAO report.

**MOTION 05-618**

**MOVED** by Councillor Braun

That the CAO report be accepted for information

**CARRIED**

**7. c) Directors Report – Corporate Services**

The Director of Corporate Services presented a monthly report.

**MOTION 05-619**

**MOVED** by Deputy Reeve Sarapuk

That the written report submitted by the Director of Corporate Services be accepted as presented.

**CARRIED**

7. d) **Directors Report – Emergency Services**

The Director of Emergency Services presented a written report.

**MOTION 05-620**

**MOVED** by Councillor Neudorf

That the written report submitted by the Director of Planning, Emergency and Enforcement Services be accepted as presented.

**CARRIED**

7. e) **Directors Report - Operational Services**

The Directors Report was submitted by Road Supervisor Weibe and Utilities Supervisor Klassen as there is no longer a Director of Operational Services.

**MOTION 05-621**

**MOVED** by Councillor Driedger

That the Director of Operational Services report submitted by the Roads Supervisors be accepted as presented.

**CARRIED**

**MOTION 05-622**

**MOVED** by Councillor Wardley

That the Director of Operational Services report submitted by the Utilities Supervisors be accepted as presented.

**CARRIED**

7. f) **Planning Supervisor's Report**

The Planning Supervisor presented a written report.

**MOTION 05-623**

**MOVED** by Councillor Newman

That the written report submitted by the Planning Supervisor be accepted as presented.

**CARRIED**

**GENERAL REPORTS:**

8. a) **Capital Projects 2005 Progress Report and Year-to-Date Operating Income Statement**

Council reviewed the status report on the 2005 Capital Projects.



**MOTION 05-624**

**MOVED** by Councillor Braun

That the Capital Projects 2005 Progress Report and Year to-date Operating Income Statement be received for information.

**CARRIED**

**8. b) RCMP Quarterly Crime Statistics – Zama City**

Councillor Wardley spoke about the RCMP visit to Zama in August and the statistics were reviewed. Drug offences have doubled and crime is on the rise, according to the report.

**8. c) Alberta Health and Wellness – Ambulance Services**

Director Whittleton spoke about the impact on the 2006 budget of the provinces decision regarding ambulance funding.

**MOTION 05-625**

**MOVED** by Councillor Wardley

That the RCMP Quarterly Crime Stats and the Alberta Health and Wellness reports are accepted as information.

**CARRIED**

**CORPORATE SERVICES:**

**9. a) Fort Vermilion Recreation Board Capital Funding**

A letter dated April 2005 was received earlier this month and indicated that Council approval is needed in order for the Rec Board to construct additional dressing rooms at the Complex. A "ball park cost" of \$500,000 with \$15,000 for design was submitted, and the Rec Board indicated that it plans to use some operating surplus funds toward the project.

Council requested substantial detail in order to consider the request. A letter will be sent, indicating that this detail be provided before it can be considered, and that clarification be made regarding the capital project being funded by operations surplus.

A review by administration of the Rec Board policies was recommended.

**MOTION 05-626**

Fort Vermilion Rec. Board  
Project Funding

**MOVED** by Councillor Thompson

That the Fort Vermilion Recreation Board submit additional detail including clarification about the project funding, in order for further

consideration be given by Council.

**CARRIED**

**MOTION 05-627**  
Rec. Board Policy Review

**MOVED** by Councillor Wardley

That the Policies regarding funding for Recreation Boards be reviewed by Finance Committee.

**CARRIED**

**OPERATIONAL SERVICES:**

10. a) **Grant Applications**

Resolutions must be made prior to the November 30/05 deadline of submitting Grant applications.

**MOTION 05-628**  
Husky Oil Resource Road  
Grant Application  
Requires 2/3 majority

**MOVED** by Councillor Newman

That a provisional roadway application be submitted, provided that Husky Oil enters into an operational maintenance agreement where there is no maintenance cost to the MD, and further, that the Resource Road application is approved for funding.

**CARRIED**

**MOTION 05-629**  
La Crete 99 St. Resource Road  
Grant Application  
Requires 2/3 majority

**MOVED** by Councillor Neudorf

That application be made to the Resource Road Program for the La Crete 99 St upgrade project.

**CARRIED**

**MOTION 05-630**  
Alberta Water and Waste Water  
Program SCADA

**MOVED** by Councillor Wardley

That application be made to the Alberta Water and Waste Water Program for the Regional SCADA system, which includes the Fort Vermilion Water Treatment Plant SCADA system project.

**CARRIED**

9. c) **Peace Officers College - High Level**

A letter was received from High Level on Nov. 22, requesting support by the MD of Mackenzie in their bid to locate the proposed College in the High Level area.

**MOTION 05-631**

Peace Officers College  
High Level Support

**MOVED** by Deputy Reeve Sarapuk

That the MD of Mackenzie provide a letter of support for High Level in their bid

**CARRIED**

**10. b) Policy PW004 - Winter Road Maintenance**

Policy PW004 was reviewed to due anticipation of a busy winter. Several changes were made.

**MOTION 05-632**

Policy PW004

**MOVED** by Councillor Wardley

That Policy PW004 – Winter Road Maintenance be adopted as amended.

**CARRIED**

**10. c) Policy PW011 – Log Hauls**

Policy PW011 was reviewed due to anticipation of a busy winter. Several changes were made.

**MOTION 05-633**

Policy PW011

**MOVED** by Councillor Neudorf

That Policy PW011 – Log Hauls be adopted as amended.

**CARRIED**

**10. d) Policy PW037 – Access Construction**

Administration receives numerous requests for the construction of accesses to municipal local roads or streets, and there has been no policy to address this.

**MOTION 05-634**

Policy PW037

**MOVED** by Councillor Newman

That Policy PW037 Access Construction be adopted as amended.

**CARRIED**

**10. e) Hwy 88 Letter of Support**

A letter of support was requested by Dr. Oberg for a toll road system at the Oct. 17/05 meeting.

**MOTION 05-635**

Hwy 88 Support Letter

**MOVED** by Councillor Neudorf

That a letter be written to Dr. Lyle Oberg, Minister of Infrastructure and Transportation, supporting the paving of Highway 88 including the implementation of a toll road system.

**CARRIED**

**10. f) Fort Vermilion Airport Agreement**

The lease agreement for the Fort Vermilion Airport between the Little Red Air Service and the M.D. expired on November 1.

**MOTION 05-636**

Little Red Air Lease Agreement

**MOVED** by Councillor Wardley

That the lease agreement between Little Red Air Service and the M.D. for the Fort Vermilion airport be extended one year expiring November 1, 2006.

**CARRIED**

**ADDITION**

**10. g) Land Sale**

Council discussed the parcel of land in Fort Vermilion that was recently on the agenda for rezoning, which was tabled until such time as there was interest in the purchase of the lot.

**MOTION 05-637**

Plan 822 3269 Block 3 Lot A Sale  
By unanimous consent

**MOVED** by Councillor Newman

That Plan 822 3269 Block 3 Lot A be put on the market for tender.

**CARRIED**

**PLANNING,  
EMERGENCY, AND  
ENFORCEMENT  
SERVICES:**

**11. a) Bylaw 533/05 – Road Closure NW 21-110-19**

A road request was received for a road closure on the west boundary of NW 21-10-19-W5 to accommodate a proposed subdivision.

**MOTION 05-638**

Bylaw 533/05  
First Reading

**MOVED** by Councillor Wardley

That first reading be given to Bylaw 533/05 being a road closure bylaw to close a portion of government road allowance adjacent to the west boundary of NW 21-110-19-W5M.

**CARRIED**

**11. b) Subdivision Proposal for SE 33-106-15-W5M**

A proposal to subdivide 16.5 acres from an existing yard site from Agricultural District 1 "A1". The proposal is to subdivide 16.5 acres from an unsubdivided quarter section SE 33-106-15-W5M.

Members of the SDAB Committee, Councillors Sarapuk and Thompson withdrew from the meeting.

**MOTION 05-639**

**MOVED** by Councillor Wardley

That the subdivision proposal for SE 33-106-15-W5M be referred back to the Subdivision Authority upon payment of the fees required.

**DEFEATED**

**MOTION 05-640**

**MOVED** by Councillor Froese

That this be received for information.

**CARRIED**

**11. c) Local Integrated Plan – Terms of Reference**

Terms of reference were brought to Council for approval.

**MOTION 05-641**

**MOVED** by Councillor Froese

That the Terms of Reference for the Local Integrated Plan be approved as presented.

**CARRIED**

**IN CAMERA  
SESSION:**

**12. a) Legal Matters**

Freedom of Information and Protection of Privacy Regulation  
18.1(e)

**MOTION 05-642**

**MOVED** by Councillor Newman

That Council goes In Camera to discuss:

- Legal Matters
- 9d) NAIT Negotiations

Time: 5:15 p.m.

**CARRIED**

**MOTION 05-643**

**MOVED** by Councillor Driedger

That Council comes out of Camera. Time 6:10 p.m.

**MOTION 05-644**

Rescind MOTION 05-578,  
3<sup>rd</sup> Reading to Bylaw 495/05  
Quorum present

**MOVED** by Councillor Froese

That motion 05-578, third and final reading to Bylaw 495/05, be rescinded per MGA Section 189.

**CARRIED**

**MOTION 05-645**

Mustus Lake Center For Sale

**MOVED** by Councillor Froese

That the La Crete MD Office Building Task Force, jointly with the Northern Institute of Technology, be authorized to list the Mustus Lake Center with a realtor as recommended.

**CARRIED**

**9. b) La Crete Agricultural Society Operating Grant**

At previous meetings, Council has considered options at the request of the La Crete Agricultural Society to provide additional needed support for the Heritage Center that is currently being constructed, and is substantially over budget.

**MOTION 05-646**

Ag. Society Funding

**MOVED** by Councillor Newman

That this item be brought to budget

**CARRIED**

**NEXT MEETING  
DATES:**

- 13. a) Budget Meetings:**  
Friday, December 2, 2005  
Saturday, December 3, 2005  
December 14, 2005  
Monday, December 12, 2005  
**Regular Meeting:**  
Tuesday, December 13, 2005  
10:00 a.m.  
Council Chambers, Fort Vermilion

**ADJOURNMENT:**            14.    a)    **Call for Adjournment**

**MOTION 05-647**            **MOVED** by Councillor Driedger

That the regular Council meeting adjourned at 6:15 p.m.

**CARRIED**

These minutes were approved by Council on the 13<sup>th</sup> day of December 2005.

"B. Neufeld" (signature on file)  
Bill Neufeld, Reeve

"C. Woodward" (signature on file)  
Christine Woodward, Executive Assistant